



2115 South Delsea Drive
Vineland, NJ 08360
Phone: (856) 691-7400
Fax: (856) 691-2113

Info@vinelandchamber.org / www.vinelandchamber.org

Board of Directors Application 2012

Submission Deadline: February 15, 2012

Obligations & Responsibilities

- Minimum commitment may be either one year (appointment) or three years (elected)
- Attend monthly Board meetings - maximum of three absences allowed - fourth absence constitutes dismissal
- Familiarization with GVCC By-Laws
- Be prepared for all meetings
- Vote on Chamber business
- Volunteer for at least one Committee each year
- Attend general membership events (networking, luncheons, seminars, etc.)
- Attend all Board functions (orientation, planning sessions, retreat, etc.)
- Notify Chamber office (in advance) if unable to attend/complete obligations or responsibilities
- Communicate regularly with Executive Director on Committee progress and developments
- Respond in a timely manner to email and telephone correspondence from other Directors and Executive Director

Time Commitment

The yearly time commitment for a GVCC board member includes:

| | |
|------------------------------------|----------|
| Monthly Board of Directors Meeting | 12 Hours |
| Event Attendance | 12 Hours |
| Committee Assignments | 10 Hours |
| Internal Email & Communication | 6 Hours |

Total approximate hours for a Director = 40 hours per year

In addition to the above, Directors serving on the Executive Committee have the following commitment:

| | |
|--|----------|
| Monthly Executive Committee Meeting | 12 Hours |
| Communication and Meetings with Executive Director | 12 Hours |

Total approximate hours for a Director who is also on the Executive Committee = 64 hours per year

Greater Vineland Chamber of Commerce
Board of Directors Application to Serve

Date: _____

Name: _____ Title: _____

Business/Organization: _____

Mailing Address: _____

Home Address: _____

Phone Number: _____ Cell Phone Number: _____

Email Address: _____

From your perspective, what is the role of the Chamber in the community?

What experience/education/talents/interests/expertise would you bring to the Greater Vineland Chamber of Commerce Board of Directors?

I understand the obligations, time commitment and responsibilities of a Director on the Greater Vineland Chamber of Commerce Board of Directors. If at any time, I cannot continue to fulfill these obligations, it is my responsibility to state such in writing and deliver to the Executive Director at the Chamber Office.

Signature of Candidate

Please attach resume and submit to:

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|--|
| (For Official GVCC Use Only) |
| Nominating Committee Received: _____ Date: _____ |
| Please Initial |